

PERFORMANCE VERIFICATION UNDER TOWARDS 2016
(June 2007 – February 2008)

LONGFORD LOCAL AUTHORITIES PROGRESS REPORT
(March 2008 Payment)

INDICATOR CHECKLIST	Verifiable progress since June 2007		Comments (if any)
	Yes	No	
Co-operation with ongoing change/modernisation	√		Full co-operation of employees.
Staff flexibility in the light of changed business requirements/ alterations in work procedures as necessary	√		Staff flexibility in respect of extension and reassignment of responsibilities in relation to alterations in work procedures and practices. Specific examples include Customer Service Desk, HR Department, Planning Department.
Enhanced team working	√		Team working is a feature of all Sections of the organisation
Outsourcing		√	
Redeployment of staff	√		Staff are reassigned to address work requirements and a no. of new teams setup
Enhanced attendance at work	√		Good Attendance across all disciplines
Introduction of new work practices	√		Further Details on Narrative Report
Enhanced links with local community	√		Community Fire Safety programme implemented. Ongoing Programme of events delivered by Library Service with various Community Groups e.g. language classes, exhibitions, readings, etc. Inaugural meeting of Longford/Westmeath Welfare Liaison Committee held.
Provision of information required by Service Indicator process	√		Timely provision of accurate information on a quarterly basis.

INDICATOR CHECKLIST (cont'd)	Verifiable progress since June 2007		Comments (if any)
	Yes	No	
Industrial relations climate enhancement	√		Regular communication and meetings with staff representatives and the Partnership Committee.
Extended opening hours/enhanced customer service	√		Further details included on narrative report.
Better use of IT	√		Internet Planning Enquiry System has been enhanced by enabling users to view location of planning application on a map (gPlan)/New Traffic Fine System acquired for Town Council/IT Kiosks in Local Authority Offices and Branch Libraries to ensure customers can view planning on line/Fire Services Payment System/Commitment to take on HR, Payroll and Superannuation System in first wave of National Rollout.
Better service to marginalised groups	√		Further details included on narrative report.
Expanded options for customer payments	√		Commercial Water Charges Customers will be afforded opportunity to pay bills in An Post outlets from Jan. 2008. Traffic Fines On Line Payment System will be operational from end of January.
Participation in e-procurement	√		Dedicated Purchasing/Procurement Officer in place with assigned responsibility as Procurement Co-ordinator for Corporate Procurement.
Enhanced Website	√		Wide range of information on the County available on Library Service website including details on heritage, placenames, etc.
Examination of the potential for shared services as per recommendations or Review Group		√	

INDICATOR CHECKLIST (cont'd)	Verifiable progress since June 2007		Comments (if any)
	Yes	No	
Staff Training	√		Further details included on narrative report.
Open Recruitment		√	Local progress is subject to National Agreements with relevant Sectors.
Implementation of PMDS	√		Team meetings held on a regular basis. PDP's due for review Dec. 07 – March 08.
Health & Safety Enhancement	√		Further details included on narrative report.
Equality	√		Delivery of Equality Action Team Programme of Activities.

<i>INDICATOR CHECKLIST</i> (cont'd)	Verifiable progress since June 2007		Comments (if any)
	Yes	No	

Signed:

M. A. (Chair)

(Chairs) Partnership Committee

D. Tubridy