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WESTMEATH LOCAL AUTHORITIES PROGRESS REPORT (due by 15 Dec)
(March 2008 Payment)

INDICATOR CHECKLIST	Verifiable progress since June 2007		Comments (if any)
	Yes	No	
Co-operation with ongoing change/modernisation	Yes		Ballydonagh landfill – larger volumes of waste being handled Machinery Yard review to be completed in early 2008 Street Sweeping review proposals to HSC 3 Dec Pre-Letting Repairs Team to HSC 3 Dec On Call referred to LRC Intranet review complete – Implementation to commence Jan 2008 Customer Contact Management System (CCMS) developed - Implementation commenced Dec 2007 Corporate GIS service developed Significant changes in work practices associated with health and safety.
Staff flexibility in the light of changed business requirements/ alterations in work procedures as necessary	Yes		HSC agreed Water Meter Reader post & Mullingar WWTP DBO during 2007 HSC process to commence for following projects (from Dec 2007): <ul style="list-style-type: none"> • Water & Sewerage Caretakers • Road Sweeping • Buildings Management • Shared Services Communications Policy reviewed to provide foundation for team meetings as per PMDS Reform to Revenue Collection function commenced, proposals to IMPACT 3 Dec Community Warden Service – expanded role/duties On call system referred to LRC
Enhanced team working	yes		There are a significant no. of cross functional teams in place including Rapid committee, RAS ,intranet development ,traveller interagency group, office accommodation group, water conservation team,service indicator implementation group and handling significant change sub-groups.

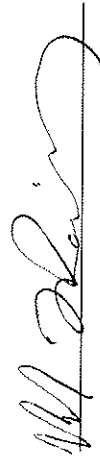
<i>INDICATOR CHECKLIST</i>	Verifiable progress since June 2007		<i>Comments (if any)</i>
	Yes	No	
Outsourcing	Yes		Mullingar WWTP DBO agreed under HSC Mullingar civic amenity site
Redeployment of staff	Yes		Staff redeployed from Coole Area to Mullingar & Mullingar to Athlone for financial/Work need basis New legal and enforcement division creating from existing resources
Enhanced attendance at work	yes		Time and attendance policy agreed through partnership – appropriate recording system to be procured Occupational health screening service now provided in house – procured externally.
Introduction of new work practices	Yes		Customer Contact management System introduced Intranet/Website review to facilitate direct updating of data by staff/sections, bypassing IT Establishment of Audit Committee Substantial changes associated with H&S requirements New legal and enforcement division established
Enhanced links with local community	Yes		Establishment of Cathaoirleach's Awards & Community Grants Scheme Playgrounds constructed in Castlepollard, Kilbeggan & Moate. FAI Mini Pitches under construction in Mullingar (2 no), (Athlone 2 no.) Mullingar Leisure Centre – Procurement of Consultants commenced €1m enterprise promotion fund established. Business Park (11 no. sites provided in Ballynacarrigy) Participation on Midland Gateway Committee with Offaly Co Co & regional Chamber of Commerce reps — established gateway implementation forum Junior Achievement program in place Open door project—drop in centre for elderly men Active participation in Pride of place Community development worker employed in Mullingar and athlone Sports development worked employed in conjunction with FAI. 20 acres of council land leased for sporting purposes to 3 clubs Community warden service established

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	Yes	No	
Provision of information required by Service Indicator process	Yes		SI reports prepared on quarterly basis for consideration by Management Team. Annual return in March each year to LGMSB
Industrial relations climate enhancement	Yes		Contracts database set up, populated by Areas/Sections, data forwarded to SIPTU on a monthly basis in accordance with 1997 Agreement Bi-monthly/regular meetings with Unions HSC protocol adopted – 2 subgroups established during year with positive outcomes – wayer-metering and Mullingar DBO.
Extended opening hours/enhanced customer service	Yes		Mullingar Civic Offices commenced construction in June 2007 – Completion by May 2009 Telephony audit completed Pilot online planning system adopted for full roll out in 2008 Customer contact management system put in place See list above in context of working with communities
Better use of IT	Yes		Corporate GIS service developed Intranet review complete – Implementation to commence Jan 2008 Web-content management system rolled out across organisation Customer Contact Management System (CCMS) developed - Implementation commenced Dec 2007 Participating in roll out of HR IT (CORE HR/Payroll) system as a Validation Site Participating in EU E-Rep programme

INDICATOR CHECKLIST (cont'd)	Verifiable progress since June 2007		Comments (if any)
	Yes	No	
Better service to marginalised groups	yes		Disability Strategy adopted, implementation commenced - €300,000 spent in 2007 Substantial funds expended on streetscape improvements, including Disability Friendly features Disability Training organised for Jan 2008 Return to Learning review completed & revised scheme rolled out for 2007/08 Rapid program expanded in Athlone Community development worker employed in Mullingar and athlone Sports development officer working with marginalised children in Mullingar and athlone Full range of options already in place
Expanded options for customer payments	yes		
Participation in e-procurement	Yes		E-Tenders system used for all large infrastructural projects LA quotes .ie Roads Tenders system also used
Enhanced Website	Yes		Website Review underway New Intranet roll out commenced Nov 2007, incorporating Content Management System
Examination of the potential for shared services as per recommendations or Review Group	yes		There already exists substantial shared service agreements with athlone town council in relation to waste management, fire services , planning services, HR, street cleaning, and housing
Staff Training	Yes		PDP led Training Plans agreed Significant Health & safety training provided to all staff 350 internal staff have attended a training course during 2007 300 outdoor staff have attended a training course during 2007 % of payroll spend on training overall is 5% % of payroll spend on outdoor staff is 5%

INDICATOR CHECKLIST (cont'd)	Verifiable progress since June 2007		Comments (if any)
	Yes	No	
Open Recruitment	Yes		Recruitment of: <ul style="list-style-type: none"> ▪ Internal Auditor (G7/3 year contract) as specialist post ▪ IS Analyst Developer filled March 2007 ▪ IS Technical Support Officer filled March 2007 ▪ Rapid Coordinator filled August 2007 ▪ Swimming Pool Manager filled Dec 2007 ▪ Community Development Workers (2 year contracts) advertised Nov 2007 ▪ All Technical Posts
Implementation of PMDS	Yes		90% of all staff have completed PDP 95% of teams have completed TDP PDP led Training Plan for 2007 drawn up & guiding training provision Line Manager training provided to 20 staff, 2 nd course for 16 additional Line Managers in Dec New Safety Statement
Health & Safety Enhancement	Yes		Greatly enhanced training programme developed & provided Safety management systems operating Health & Safety Consultative Committees established Health & Safety Management system in operation for all Construction projects Full equality action program in place
Equality	yes		

Signed:



(Chairs) Partnership Committee

